

## SUPPORTING DOCUMENTS REQUIRED FOR APPLICATION SUBMITTAL

Supporting documents are required for all building permit applications.  
Required documents vary depending on the role of the applicant.

### Who can apply for a building permit?

- The Contractor,
- The Homeowner, or
- An Authorized Permit Agent

#### Authorized Permit Agent

If you are applying for a permit on behalf of a Contractor or Homeowner, you will need to submit:

- [Authorized Permit Agent Form](#)
- Applicants Driver's License**
- Contractor Credentials**
  - State license,
  - Business license
  - State license holder's driver's license
- Subcontractor Credentials**
  - [Subcontractor Affidavit](#)
  - State license,
  - Business license
  - State license holder's driver's license

#### Contractors

If you are a Contractor, you will need to submit:

- Contractor Credentials**
  - State license,
  - Business license
  - State license holder's driver's license
- Subcontractor Credentials**
  - [Subcontractor Affidavit](#)
  - State license,
  - Business license
  - State license holder's driver's license

#### Homeowners

If you are a Homeowner applying for a permit, you will need to submit:

- [Homeowner's Affidavit](#) (if acting as general contractor)
- Homeowner's Driver's License**
- Proof of Ownership** (copy of deed or tax records)
- Contractor Credentials** (if hiring a general contractor)
  - State license,
  - Business license
  - State license holder's driver's license
- Subcontractor Credentials** (if hiring subcontractors)
  - [Subcontractor Affidavit](#)
  - State license,
  - Business license
  - State license holder's driver's license