



CITY ADMINISTRATOR'S MONTHLY REPORT

JULY 2024

FAIRBURN, GA

AUTHORED BY: TONY M. PHILLIPS

Greetings Honorable Mayor & City Council Members,

Each month I have the privilege to present a summary of the City's monthly administrative activities. The following are the departmental monthly reports for July 2024. Continuous improvement has been firmly established as a core principle for our staff as we seek to consistently improve city operations across all departments and functions. As public servants we work daily to advance and improve service delivery for our residents.

The most valued asset the city of Fairburn has is its staff. Team Fairburn is made up of dedicated women and men who are professional, experienced, and prioritize serving our residents. We have employed a highly qualified staff. Utilizing intentional, targeted recruitment and valuable training opportunities has led to success in identifying, hiring, and retaining staff members who have elevated our service to citizens. The city continues to maintain a stable and growing financial foundation. Which, combined with conservative fiscal management, validates the city's positive economic outlook. Fairburn is a great city to raise a family, retire, recreate, or build a business/career. We have a list of positive features as a city, including but not limited to, proximity to the world's busiest airport, access to major interstate and state highways, a notable status as one of the leading transportation and logistics centers in this region of the country, and a consistently low crime rate.

Transparency is at the foundation of our municipal services and operations. The city also focuses on engagement with our neighborhoods, communities, and local businesses to better understand their needs. Our ongoing goal is to continue to build a safe, inclusive, innovative, and economically vibrant city.

This report summarizes activities for July 2024. Fairburn, under the leadership of the Honorable Mayor Mario Avery, continues its "Fairburn Forward" initiative highlighted by our three R's (Refresh, Rebrand, Renew). Please note the following highlights from July followed by the detailed departmental monthly reports.

- Safety Training Center Master Plan is in progress.
- Emergency generator for City Administration Building is in progress
- New Mass Notification system is configured, and public enrollment is ongoing
- Completed Round Two of the Small Business Development Grant Program, with 32 eligible candidates for funding.
- Launched community survey for LCI Gateway Connectivity Study
- Ribbon Cutting Ceremony & Grand Opening for McCoy Realty Group, in the downtown Historic Commercial District.
- Fairburn Fire Department conducted Heat Stroke & Heat Exhaustion class & fan giveaway with Sensational Seniors
- 12 Fallen Trees Removed from Various Streets
- The Human Resources & Wellness Teams launched preventative oral healthcare. City employees were provided the option to have "on site" preventative and restorative dental care, which included options for exams, cleanings, X-rays, oral cancer screenings, and teeth whitening.

- Human Resources, along with the Wellness Team in partnership with GMA hosted Ready to Talk Retirement”.
- Bridge Summer Camp – concluded, July 31st (53 campers weekly)
- Sensational Seniors
 - Heat Stroke Vs Heat Exhaustion Program – Free Fan Give-a-way – July 22nd
 - Field Trip – Tubman Museum in Macon, GA – July 23rd
 - Movie @ the Market – Fairburn Park & Ride – July 12th
- Back to School Splash – July 27th
- Market & a Movie, Friday, July 26th – Fairburn Park & Ride -
- Park Master Plan – Final version presentation July 10th / Public Input Meeting June 5th
- The City of Fairburn in partnership with Dashboard has finalized the activities and artist for the Hispanic Heritage month Alleyway events
- Planning staff held the kickoff meeting for the Impact Fee Study
- The initial draft of the Housing Market Study and Grocery Store Matrix has been completed
- Utilities management attended Georgia Northwestern Lineman school to conduct interviews with graduates.
- The Notice to Proceed (NTP) with Construction for the Gullatt Road, Cleckler Road, and McLarin Road Full-Depth Reclamation Project was issued to Blount Construction Company, Inc. on July 8th, 2024. The project shall be fully complete within One Hundred and Eighty (180) consecutive calendar days.
- The Preconstruction Meeting for the GDOT Right Turn Lane Extension at the SR 74 NB off ramp onto US 29/SR 14/Roosevelt Hwy SB was conducted on July 19th, 2024.



Tony M. Phillips, CPM®

City Administrator

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Fairburn, GA 30213

<https://www.fairburn.com/>



CITY CLERK



CITY CLERK

CITY CLERK BRENDA JAMES

JULY 2024

Department Highlights/Accomplishments:

Received 195 open records request for July- Researched and processed

Collected \$2291.57 payments for Open Records

Processed Mayor and Council Credit Card Reconciliations

Processed GMA and other registrations for Mayor and Council

Prepared City Council Meeting Agenda Packets for July 2024

Emailed weekly open request reports to City Attorney, Mayor and City Administrator

Prepared City Council Minutes

Signed all Business & Alcohol Licenses

Process Per Diem Checks for Council

Process Payment of Invoices

Attend Leadership Meetings



Fairburn

Situated to Succeed

IN DEDICATION OF

THE CITY OF FAIRBURN

CORA ROBINSON PARK

MAYOR: MARIO B. AVERY

CITY COUNCIL MEMBERS:

MAYOR PRO TEM HATTIE PORTIS-JONES

LINDA J. DAVIS – HIRAM "ALEX" HEATH III

PAT PALLEND – ULYSSESS SMALLWOOD

JAMES WHITMORE

CITY ADMINISTRATOR: TONY PHILLIPS

CITY CLERK: BRENDA B. JAMES

CITY ATTORNEY: RORY STARKS

CITY ENGINEER: LESTER THOMPSON



Building Operations

DIRECTOR: DANA SMITH

July 2024

Department Highlights/Accomplishments:

- Old Campbell Courthouse post fire Asbestos abatement and debris removal is completed. Preliminary engineering reports are complete, and final claim assessment has been received and being evaluated.
- Installed Ice Machine in City Hall breakroom.
- Replaced Doors and Water heater at Fairburn Annex.
- Repaired Plumbing at Georgia Military College Classroom, Fire Station # 21,
- Built little library for Parks & Recreation.
- Repaired look for Utilities office.
- Install window treatments at General Services building.
- Repaired leak at Police HQ.
- Replaced ceiling tile at Fire Station # 21.
- Repaired windowpane at Faith Youth Center.
- Installed Furniture at City Hall and City Administration Building.
- Repaired elevators at Fairburn City Center.

Department Updates:

- Project Status:
 - Safety Training Center Master Plan is still in progress.
 - Temporary Fire Station Water Vault installation is complete and next phase is scheduled to begin next month.
 - Emergency generator for City Administration Building is in progress and scheduled to be completed next month.
 - New Mass Notification system is configured, and public enrollment is ongoing.
 - Solicitation for RFQ for CMAR for Public Safety Complex is closed and evaluations are in progress, scheduled to be completed next month.

Upcoming Events/Actions/Meetings:

- Complete Schematic Design of Public Safety Complex.
- Award RFP for CMAR for Public Safety Complex.
- Publish RFPs for special construction services.
- Continue next Phase of Network renovations.
- Continue Public enrollment of new Mass Notifications System.

Safety & Risk Management

- Managed and Processed insurance claims.
- Continued OSHA 10 Training
- Managed First Aid & AED Services
- Created and distributed Safety Newsletter – PPE Safety
- Toured of Newnan Fire Department Training Facility.



COURTS

DIRECTOR: LISA BROWNLEE-MACK

JULY 2024

Department Highlights/Accomplishments:

- Completed all scheduled court sessions
- Processed Monthly State Funds Report
- Process Record Restrictions Requests
- Responded to Open Records Requests

Upcoming Events/Actions/Meetings:

- ICJE Municipal Court Clerk's Training
- GABBTA Training
- Annual Amnesty Month
- Continue to review, revise Court forms, fines and SOP.



ECONOMIC DEVELOPMENT

DIRECTOR: SYLVIA ABERNATHY

JULY 2024

Department Highlights/Accomplishments:

- Nourish + Bloom Grocery Smart Fridge Pilot presentation to Mayor and City Council, introduction of grocery essentials as a healthy food option to enhance accessibility. Hosted one in a series of four community events to showcase autonomous technology, funding options, and potential sites.
- Completed Round Two of the Small Business Development Grant Program, totaling 32 eligible candidates for funding in Capital Improvements, Rental Assistance, Relocation, Payroll Assistance, and Small Business Incubator.
- Completed Economic Development Strategic Plan Update initial draft, with consultants' presentation to Mayor and Council projected for the August meeting.
- Launched community survey for LCI Gateway Connectivity Study.
- Ribbon Cutting Ceremony and Grand Opening for McCoy Realty Group, one of the newest businesses within the downtown Historic Commercial District.

Department Updates:

- Meeting with Procurement to initiate RFP for Freight Depot. Ongoing meetings with potential restaurants and businesses. Tentative RFP release August 23rd.
- Weekly meeting with Booth Management Consulting regarding Small Business Development Grant recipients; administrative and budgetary review, eligibility issues, and status updates.
- Biweekly meetings conducted for the LCI Project Management Team, established project advisory group of business and community stakeholders.
- Blueprint 2.0 Fairburn Community Site Review meeting with Aerotropolis Atlanta, working with development team to update plans for final report projected in September.

Project Status:

- **Citizens Park**
 - Facilitated special-called meeting with Development Authority and Homeowners Association to discuss options for completing Phase I of the Citizens Park Project development.
 - Development authority counsel working with DA/DDA to facilitate amended MOU agreement.
 - HOA working with City of Fairburn Code enforcement toward compliance of detention pond and conversion to retention pond structure.
 - DA/DDA to review project in August.
- **LCI Gateway Tactical Study Meeting**

- Ongoing meetings with ARC, Sizemore, Fairburn’s development team, and administration to discuss project timeline, core team/Steering Committee, engagement sites, and engagement opportunities.
- Presentation to Mayor and City Council. - August 26
- Web page completed and launched.
- Community Meeting Scheduled for August 20th.

•**Economic Development Strategic Plan Update**

- Draft report for presentation to Mayor and City Council. – July/August
- Draft sent to Department Directors for internal review. July

Upcoming Events/Actions/Meetings:

- DA/DDA Meeting
 - August 28th at 6:00 pm
- Fairburn Third Friday Concert Series
 - August 16th – Music Under the Stars
 - September 20th – Hispanic Cultural Festival

Fairburn Discusses Implementing Smart Fridges in the Community

By Alex Amos aamos@mdjonline.com Jul 31, 2024 0 1 min to read



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The city of Fairburn invited residents to attend a public information meeting at city hall on July 30 to discuss the potential installment of six new smart fridges throughout the city with the help of Nourish + Bloom Market, the first African-American-owned autonomous market in the world.

During the meeting, Jilea Hemmings, the co-owner and co-founder of the Nourish + Bloom Market, explained that the company intends to address the issue of food insecurity in Fairburn by providing an alternative supply of locally sourced and fresh food to common areas around the city.

According to Hemmings, the fridges will be completely autonomous, allowing patrons to shop with the ease of tap pay options including EBT. Each fridge will contain up to 30 products based on local consumer needs, which will be

This Week's e-Edition



The Fulton Neighbor

Fulton County Court
Calendars





FINANCE

DIRECTOR: BRYAN STEPHENS

JULY 2024

Department Updates:

2024 Daily Operations

- Business Licenses
- New Licenses: 3
- Renewals: 15
- Outstanding/Pending Unpaid: 279
-
- New services
- Electric: 66
- Water: 65
- Garbage: 40

Personal Property Tax

- Collected: \$2,970,721
- Outstanding: \$105,813

Real Property Tax

- Collected: \$9,272,263
- Outstanding: \$199,265
-

Public Utility

- Collected: \$341,671
- Outstanding: \$538

Project Status:

- All of Finance and other department leaders met with Edmunds GovTech to plan for software demonstration based on the city's needs
- Met with department leaders to discuss FY24-25 budget request to prepare for annual budget hearings
- Finance Director met with City Administrators to discuss options concerning tax revenue

Upcoming Events/Actions/Meetings:

- a. Annual Budget hearings with Mayor and Council
- b. Financing for Public Safety Complex and Water supply
- c. Business License Ordinance Update



FIRE

CHIEF CORNELIUS ROBINSON

JULY 2024

Department Highlights/Accomplishments:

- Heat Stroke & Heat Exhaustion class & fan giveaway with Sensational Seniors
- In house CPR class for Fairburn Fire with Union City attendees
- CPR Class with St. John AME
- Fire Marshall & Fire Inspector attended the Safety Symposium
- Fire Marshall & Fire Inspector attended the Georgia Inspector Association Meeting & Training
- Quint 22
- 3 New Hires
- 11 Plan Reviews
- 3 Fire Investigations
- 23 Inspections
- 373 Emergency Calls

Department Updates:

- Temp Station in progress
- Tiller Truck
- New Employees
- Delivery of Medic 21
- Station 23 in progress



General Services

DIRECTOR: GALE HIGGS

JULY 2024

Department Highlights/Accomplishments:

- Fayetteville Wall Construction Complete

Department Updates:

- 12 Fallen Trees Removed from Various Streets
- 30 Wheel Stops Installed on E Broad St
- Park & Ride Landscape Refreshed
- Several Buckling Sidewalks Repaired in Village Green
- Sod Install on Virlyn B Smith
- Pothole Repairs in Multiple Areas
- Sewer / Gutter / Drain Cleanouts Throughout City
- Sign Replacements in Multiple Areas

Project Status: Pending

- Casablanca, Armandos, Washington St Property Striping
- Team Equipment Training
- Landscape Bids for Temp Fire Station

Upcoming Events/Actions/Meetings:

- Third Friday Event

HUMAN RESOURCES

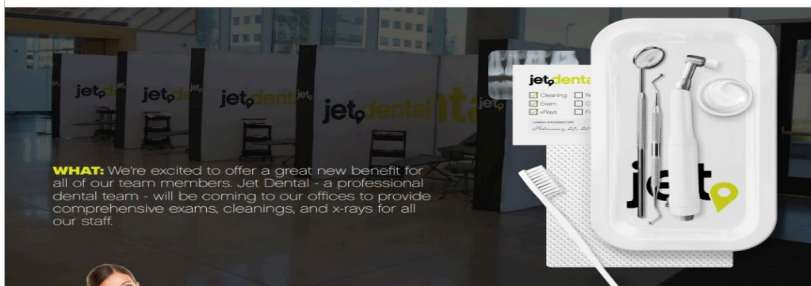


HUMAN RESOURCES

DIRECTOR: TALISHA CHAMPAGNE

JULY 2024

Department Highlights/Accomplishments:



WHAT: We're excited to offer a great new benefit for all of our team members. Jet Dental - a professional dental team - will be coming to our offices to provide comprehensive exams, cleanings, and x-rays for all our staff.



WHEN: July 30th, 2024
WHERE: Conference Room 1 & 2
WHO: Eligible for employees
COST: We bill your Dental Insurance
HOW: Sign-up is easy!
Call, email, or scan the QR code below



• Dental Exam Sign Up
(\$150 without insurance)

JetDental.com | 801.430.9262 | hello@jetdental.com

The Human Resources and Wellness Team launched preventive oral health screenings through the City's Wellness Program Preventive Care **"Screen Smart, Live Well"** Campaign. Through this initiative employees had the option to get preventive oral health screenings. On-site preventive and restorative care dental service which included:

- Dental Exam
- Dental Cleaning
- Dental X-rays
- Oral Cancer screening
- Periodontal Treatment & Root Planning
- Teeth Whitening

Department Updates:

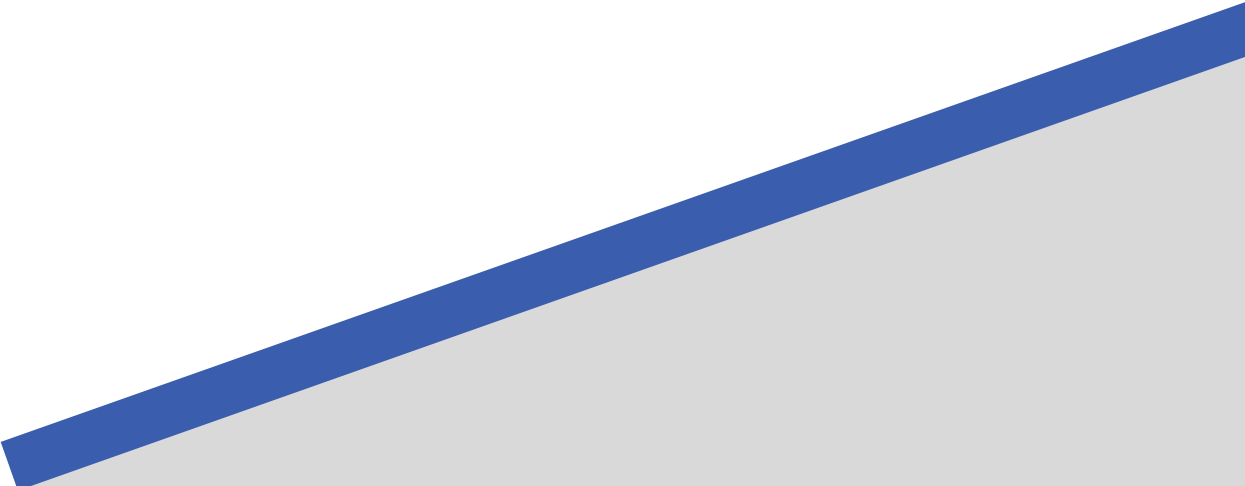
- City's Hiring & Turnover stats for July 2024:
 - New Hires – Six (6) employees
 - Separations – Two (2) employees
- Upcoming Hiring stats for August 2024:
 - New Hires – Four (4)

HR Events:

On behalf of Human Resources and the Wellness Team, the following events/department recognitions were held in July 2024:

- Human Resources, along with the Wellness Team Human Resources hosted **Ready to Talk Retirement** on **Thursday, July 11, 2024**, from **12:00noon – 1:00pm**. This session was facilitated by Georgia Municipal Association (GMA).

Upcoming HR Events/Actions/Meetings

- Human Resources will host **Employee Appreciation Day** on September 13, 2024.
 - Human Resources will celebrate Human Resources Professionals Day on Thursday, September 26, 2024.
 - Human Resources, along with the Employee Engagement Team will host the 4th Quarter Employee Birthday Social from 12:30pm to 1:00pm on Friday, September 27, 2024.
- 



Information Technology

MANAGER: CHARLES JOHNSON

JULY 2024

Department Highlights:

- **IT Manager**
- TelcoWiz Collaborated with TelcoWiz support
- Completed Fresh Desk IT tickets
- Completed NinjaOne implementation for RMM, IT ticketing, and SentinelOne
- Provided Barracuda Email Protection Monitoring
- Performed COF IT equipment orders
- Provided SharePoint and OneDrive support
- Provided Ricoh printer support
- Assisted with PayCom time, attendance, and support issues
- Ordered and provided Verizon devices and support
- Worked on Encompass separation duties
- Collaborated with PD on Axon/Fusus solution
- Assisted with COF PD IAPro/BlueTeam Implementation
- Held Dell discussions for new servers and server software
- Provided Dell IT equipment and device orders
- Held initial conversation with Lenovo for backup IT equipment orders
- Held initial conversation with IT asset management and Backup and Disaster recovery vendors.

Department Highlights:

• Systems Administrator

- Worked on Cisco Meraki Network Refresh
- Reviewed communications rack installation at 3 sites
- Performed Server Maintenance
- Completed Fresh Desk Ticket Monitoring
- Performed Baracuda Email protection scanning
- Performed Meraki Network Dashboard monitoring
- Performed VPN installation on client machines
- Performed Testing on Guest WiFi
- Completed Ninja one software implemented (all in one)
- Continued with Paycom to resolve issues
- Relocation of the modem at garage
- Replaced modem at Utilities
- Improved IT excel spreadsheet
- Held discussions with Dell Server build out for the COF
- Assigned New IP assignment for paymentus
- Sentinel one onboarding in process (network security)
- Initiated Network refresh for City Hall

IT SUPPORT TECHNICIAN

- Set up users in KnowBe4 and assist them
- New employee email setup
- Sent Dell equipment back that's under warranty
- Set up New Verizon Devices
- Reset passwords in Microsoft O365
- Run and install updates as needed
- Edit local group policy
- Training on new IT software
- Install Cisco VPN
- Earned Network + Certification (Passed the Test)
- Troubleshoot printer issues
- Help set up Adobe with users
- Set up New Communications Consultant Devices
- Troubleshooting Printers
- Resetting Passwords in MXAdmin for Zultys
- Continuing to work on IT Tickets in freshdesk



PARKS & RECREATION

DIRECTOR: CHAPIN SCOTT

JULY 2024

Department Highlights/Accomplishments:

- Bridge Summer Camp – concluded, July 31st (53 campers weekly)
- Sensational Seniors –
- Heat Stroke Vs Heat Exhaustion Program – Free Fan Give-a-way – July 22nd
- Field Trip – Tubman Museum in Macon, GA – July 23rd
- Movie @ the Market – Fairburn Park & Ride – July 12th
- Back to School Splash – July 27th
- Weekly Youth programs: Youth Football, Cheerleading and Baseball
- Weekly Senior programs – Walking Club, Chair Aerobics, Line Dancing, Chair One, Chair Yoga, Bowling League, Bingo

Department Updates:

- Back to School Pool Hours – Saturdays & Sundays 1PM – 6PM
- Youth Sports
- Youth Football – Full
- Youth Cheerleading – Registration now open
- Fairburn Youth Council – Grades 8th – 11th
- Programming continuous
- Fairburn Fall Festival & Parade – October 5th
- Fairburn Market Friday's
 - Friday, August 2nd – Frankie Arnold Stage & Courtyard
 - Back to School Jam at the Market
- Duncan Park Pool & Splash Pad – 9,980 patrons to date

Project Status:

- Park Master Plan –
- Final version presentation August 12th City Council Meeting
- Duncan Park Pool & Splash Pad – Pool Pump Replacement (complete)
- Replacement needed for Splash Pad Pump (complete)
- 2024 Master Event Calendar – complete
- New basketball goals at the Youth Center – expected installation date TBD.
- Gymnasium lights repaired.
- Football lights repaired.
- Baseball lights – in process

Dates/Location/ Entertainment

- Friday, June 7th – Frankie Arnold Stage & Courtyard
 - Market & Jazz
- Friday, June 28th – Fairburn Park & Ride
 - Market & a Movie
- Friday, July 26th – Fairburn Park & Ride
 - Market & a Movie

- Friday, August 2nd – Frankie Arnold Stage & Courtyard
 - Back to School Jam at the Market

- Duncan Park Pool & Splash Pad
 - Opening Day – Saturday, May 25th

Project Status:

- Park Master Plan –
 - Final version presentation July 10th / Public Input Meeting June 5th
- Duncan Park Pool & Splash Pad – Pool Pump Replacement (complete)
 - Replacement needed for Splash Pad Pump (complete)
- 2024 Master Event Calendar – complete
- New basketball goals at the Youth Center – expected installation date TBD.
- Gymnasium lights repaired.
- Football lights repaired.
- Installation of (2) additional cameras at Duncan Park – in process
- Baseball Field 5 – Panel replacement – complete

Upcoming Events/Actions/Meetings:

- Parks Master Plan Public Input – June 5th
- Jazz at the Market – June 7th
- Hat Project – June 20th
- Cupcake Decorating – June 27th

- Installation of (2) additional cameras at Duncan Park – in process
- Baseball Field 5 – Panel replacement – complete

Upcoming Events/Actions/Meetings:

- Blood Drive – Thursday, August 1st
- Back to School Market – Friday, August 2nd
- Fairburn Flames Kick-Off – Saturday, August 17th
- Fairburn Fall Festival & Parade - Saturday, October 5th



FALL FESTIVAL & PARADE

Featuring
**FOOD VENDORS
 AMUSEMENT RIDES
 GAME TRUCKS
 FAMILY ACTIVITIES
 AND MORE!**



Saturday
Oct. 5th
9am - 4pm

DOWNTOWN FAIRBURN

*High School Bands
 College Bands*

Live Performances
ARTIST REVEAL!!

DJ JELLY PASTOR TROY LIL SCRAPPY BOW WOW J HOLIDAY CHERELLE



YOU DON'T WANT TO MISS THIS!



POLICE

CHIEF ANTHONY BAZYDLO

JULY 2024

Department Highlights/Accomplishments:

- Completed IA Pro / BlueTeam training and implementation. This software replaced outdated paper files with centralized digital files for high liability areas such as pursuits, response to resistance, and motor vehicle accidents.
- Training / Traffic unit started 7/17
- Trenton Wilson completed basic police academy training 7/26
- Attended Georgia Piedmont Technical College job fair and University of West Georgia job fairs to recruit new officers
- Several department members attended Georgia Association of Chiefs of Police summer training conference

Department Updates:

- Cellebrite implementation in progress. This is software that allows us to view information stored in cell phones.
- Blue Line Solutions – school zone speed detection cameras
- Working on developing a Real Time Crime Center (FY 25)

Upcoming Events/Actions/Meetings:

- Organizing a 501c3 for donations to support PD initiatives like Blue Light Christmas, National Night Out
- Senior Citizen Police Academy

Community Policing

- 7/18 Fairburn Health Care Center – education on fraud
- 7/18 Fairburn Youth Center – bullying
- 7/18 Fairburn Library – Summer Reading event
- 7/29 Fairburn Health Care Center – education on elder abuse
- 7/29 Fairburn Youth Center – law enforcement careers



Fairburn Police Department

Anthony Bazydlo

Chief of Police



Executive Summary July 2024

- **Uniform Patrol Division**
 - Total Calls Answered: 637
 - Self-Initiated 1,910
 - Misdemeanor Arrests 49
 - Felony Arrests 21
 - Arrest – Released 40
 - Wanted Persons 29
 - Citations 435
 - Parking Violations 19
 - Warnings 1,236
 - Incident Reports 318
 - Accident Reports 83

- **CID – Cases Prior to July**
 - Carry Over 151
 - Ex-Cleared 3
 - Cleared by Arrest 5
 - Unfounded 2
 - Inactivated 15
- **Internal Affairs**
 - 4 vacancies
 - 1 extended military leave, 1 parental leave

- **Special Ops**
 - Total Calls Answered: 9
 - Self-Initiated 159
 - Misdemeanor Arrests 2
 - Felony Arrests 0
 - Arrest – Released 6
 - Citations 39
 - Parking Violations 0
 - Warnings 100
 - Incident Reports 26
 - Accident Reports 2

- **Traffic Unit**
 - Total Calls Answered: 2
 - Self-Initiated 29
 - Misdemeanor Arrests 1
 - Felony Arrests 1
 - Arrest – Released 1
 - Citations 21
 - Warnings 15
 - Incident Reports 3
 - Accident Reports 2

- **Criminal Inv. Division – July**
 - Cases Assigned 50
 - Ex-Cleared 0
 - Cleared by Arrest 3
 - Unfounded 4
 - Inactivated 3

Police	
July 2021	
• Citations	661
• Warnings	1,242
• Arrests	22
• A/R	47
July 2022	
• Citations	720
• Warnings	974
• Arrests	33
• A/R	70
July 2023	
• Citations	359
• Warnings	800
• Arrests	39
• A/R	21
July 2024	
• Citations	435
• Parking Violation	19
• Warnings	1,236
• Misd. Arrests	49
• Felony Arrests	21
• A/R	40



Fairburn Police Department

Anthony Bazydlo

Chief of Police



July 2024 Crime Report Total Part 1 Crime Incidents

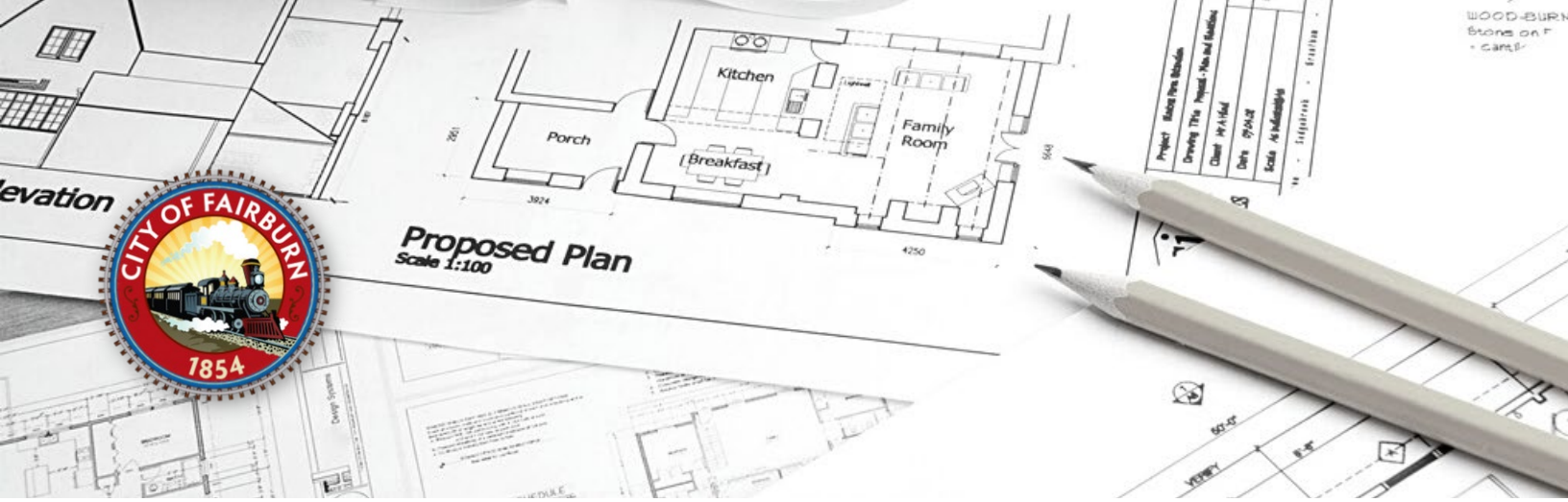
○ 2024 YTD	202
○ 2023	503
○ 2022	351
○ 2021	325
○ 2020	413
○ 2019	590
○ 2018	709
○ 2017	827

Part 1 crimes are murder, manslaughter, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, theft, and arson.

Month / Year	Increase / Decrease	Total Part 1 Crimes
January 2024	- 52%	21
February 2024	- 61%	14
March 2024	- 4%	40
April 2024	- 8%	31
May 2024	- 19%	33
June 2024	- 41%	37
July 2024	- 49%	26
January 2023	57%	44
February 2023	80%	36
March 2023	55%	42
April 2023	54%	34
May 2023	20%	41
June 2023	85%	63
July 2023	155%	51
August 2023	32%	45
September 2023	20%	30
October 2023	5.7%	37
November 2023	17.6%	40
December 2023	5%	40
January 2022	7.6%	28
February 2022	- 20%	20
March 2022	- 12.9%	27
April 2022	4.7%	22
May 2022	30.7%	34
June 2022	17.2%	34

July 2022	- 37.5%	20
August 2022	41.6%	34
September 2022	- 3.8%	25
October 2022	40%	35
November 2022	6.2%	34
December 2022	35%	38
January 2021	- 56.9%	26
February 2021	- 7.4%	25
March 2021	- 19.4%	31
April 2021	- 22.2%	21
May 2021	4%	26
June 2021	- 9.6%	29
July 2021	- 14.2%	32
August 2021	- 35.2%	24
September 2021	- 30.5%	26
October 2021	- 39%	25
November 2021	28%	32
December 2021	- 26.3%	28
January 2020	48%	58
February 2020	- 37%	27
March 2020	- 29%	36
April 2020	- 48%	27
May 2020	- 34%	25
June 2020	- 41%	31
July 2020	- 38%	35
August 2020	- 20%	34
September 2020	- 23%	36
October 2020	-19%	41
November 2020	- 39%	25
December 2020	- 11%	38
January 2019	- 54%	39
February 2019	16%	43
March 2019	- 30%	51
April 2019	- 20%	52
May 2019	7%	70
June 2019	- 5%	53
July 2019	- 16%	57
August 2019	0%	43
September 2019	- 22%	47
October 2019	21%	51
November 2019	- 12%	41
December 2019	- 33%	43

January 2018	36%	86
February 2018	- 27%	37
March 2018	73%	73
April 2018	10%	65
May 2018	- 16%	65
June 2018	- 3%	56
July 2018	15%	68
August 2018	- 32%	43
September 2018	- 15%	61
October 2018	- 61%	42
November 2018	- 50%	47
December 2018	- 13%	65
January 2017		63
February 2017		51
March 2017		42
April 2017		59
May 2017		78
June 2017		58
July 2017		59
August 2017		64
September 2017		72
October 2017		110
November 2017		95
December 2017		75



PLANNING & ZONING

DIRECTOR: DENISE BROOKINS

JULY 2024

Department Highlights/Accomplishments:

- The City of Fairburn in partnership with Dashboard has finalized the activities and artist for the Hispanic Heritage month Alleyway events
- Planning staff held the kickoff meeting for the Impact Fee Study
- The initial draft of the Housing Market Study and Grocery Store Matrix has been completed
- Code Enforcement held a meeting with Macon Bibb County to discuss updates to the blight ordinance and general policies.

Upcoming Meetings:

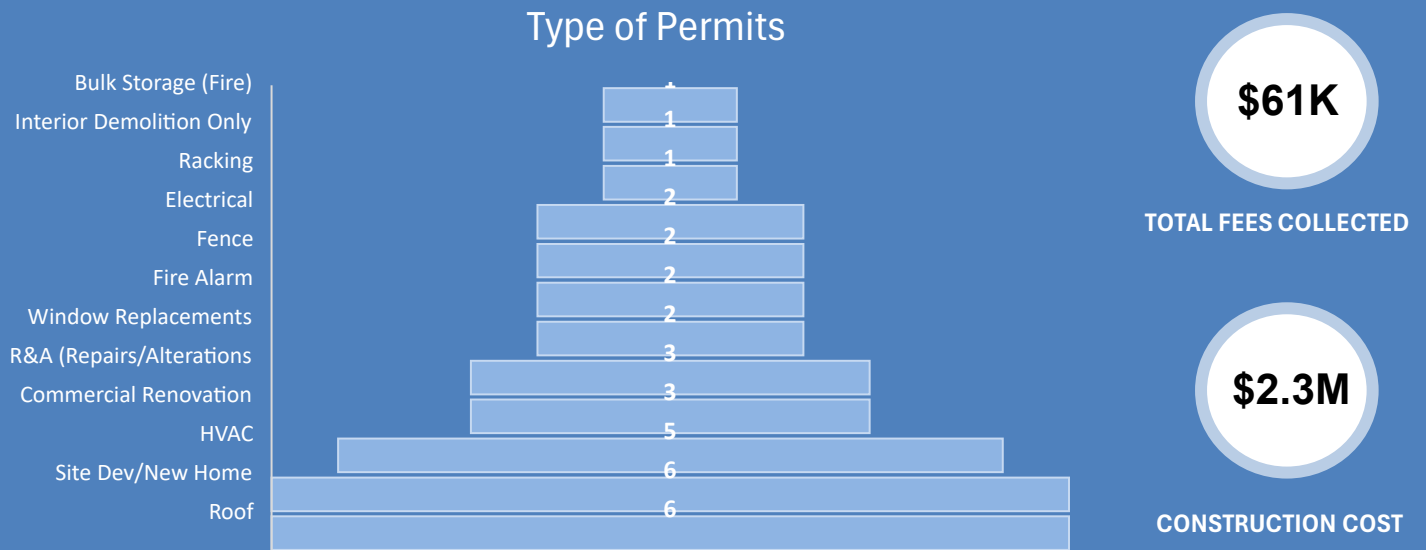
- There is Planning and Zoning Commission meeting scheduled for August and September.

Zoning Project List

Project Name	Proposed Use	Type of Request	Location	Next Step
Milo Fisher (Landmark/Poplar Commons)	Single Family Home Development	Rezoning and Variance	Milo Fisher	Public Hearing – October
GFL	Landfill	Text Amendment, Use Permit	Roosevelt Hwy	Applicant request to table the item
Herndon Road Truck	Truck Parking	Rezoning	Herndon Road	Public Meeting – September
Vida Fairburn Development,	Mixed Use (Multifamily and Commercial)	Concept Plan and Variance	O Senoia Rd	Under Staff Review
Meadow Glenn Village	Mixed Use (Multifamily and Commercial)	Rezoning and Variance	Meadow Glen Parkway and Hwy 74	Public Meeting – September
Data Center Bohannon	Data Center	Concept/Rezoning (DRI)	Bohannon Road	Under Staff Review
Data Center T-5	Data Center	Use Permit	Gullatt Road	Under Staff Review
KBD Advisory Group	Mixed Use (Multifamily and Commercial)	Rezoning	Milam Rd	Under Staff Review

Planning, Compliance, and Building Fast Facts

BUILDING AND PERMITS



PLANNING AND LAND USE

GENERAL INQUIRIES

85

SIGN PERMITS

6

BUSINESS LICENSES REVIEWED

5

The signage relocations due to the GDOT I-85/Senoia Road Project has come to a head with two applicants submitting variance requests. A text amendment may be needed to address this type of situation to prevent any unnecessary hardships for property owners

COMPLIANCE AND ENFORCEMENT

TOTAL CLOSED CASES

215

OPEN CASES

35

TOTAL INSPECTIONS

433



POWER

MANAGER: TOM BANKS

Department Highlights/Accomplishments:

- Prepared the budget with the Director/Reviewed applications/Repaired outage on FO862. (July 1st)
- Reviewed interview questions/Meeting with the Director/Budget review/ (July 3rd)
- July 4th holiday
- July 5th holiday
- Finalized budget for Clear Gov submittal/Meeting with D.O.T./Completed re-class forms for Human Resources/City Council meeting/ (July 8th)
- Circuit W-1222 circuit catastrophic cable failure repair/Meeting about Budget with staff/ (July 9th)
- Ferndale temporary installed/ Lineman leadership class/Oil changes performed on fleet vehicles/ (July 10th)
- Tree caused outage on Elder Street/Installed service at Ferndale/Inventoried shop, re-stocked/ (July 11th)
- Received transformers from TLS/Changed out three phase transformers at Landmark stadium/ (July 12th)
- Meeting with the Director/Meeting with staff/ Preparing for concert/Received transformers/(July 15th)
- Justification letter for Lineman to Human Resources/Meeting at 314 NW Broad for generator sizing/Contractor meeting for Circuit W-1222 repair at Oakley (July 15th)

- Attended Georgia Northwestern Lineman school to conduct interviews with graduates. (July 16th)
- On site meeting for Oakley W-1222 circuit repair with ECG Engineering/Interviews for Electric Superintendent position/ (July 17th)
- Emergency repair ,broken pole ,Washington and Smith streets/Budget meeting with Finance and Administration/ (July 18th)
- Worked on Budget reductions/Meeting with Coweta Fayette for Milam Lighting/Leadership meeting with Administration/(July 19th)
- Removed overhead service at 86 Campbelton Street/Fleet maintenance/Teams meeting DRI Union City/Budget revisions/Meeting with the Director/City Council work session/(July 22nd)
- Received stock shipment/Completed 4 of 8 lights on Vickers Road lighting project/Budget reduction review with the Director/Ordered materials/Confirmed purchase order numbers with vendors for August 16th deadline/(July 22nd)
- Safety meeting with ECG/Apprentice Lineman interviews/Replaced 3 phase line at 5 Washington Street/ECG engineering meeting Rivertown road underground project/(July 24th)
- Mass outage from tree and broken pole Circuit F0872 Rivertown Road(AM)/Budget reduction review with the Director and utility management staff/(July 25th)
- Meeting with the Director and Human Resources/Recorded damage Rivertown Road/Picked up 2” HDPE conduit from Lawrenceville for Evergreen Subdivision/Fleet maintenance (July 26th)
- Contractor started electric infrastructure in Evergreen subdivision/Emergency repair continues for circuit W-1222/Installed temporary service at tire shop on Malone/ (July 29th)
- Emergency circuit repair continues Highway 74/Massive outage from storm/Received Gresco shipment/Budget review for tree contract/(July 30th)
- Mass outage from storm/Received Gresco order/Storm clean-up/Restocked trucks/(July 31st)



PUBLIC WORKS

DIRECTOR: LESTER THOMPSON

JULY 2024

Department Highlights/Accomplishments:

The Bid Opening Date for IFB# 24-012 Pedestrian Improvements on Various City Roads was July 1st, 2024.

The Quarterly Report for April 1, 2024 - June 30, 2024, for the Community Development Block Grant (CDBG), Golightly Rain Garden & Greenspace Project was submitted to the Fulton County Community Development Department on July 1st, 2024.

The Right-of-Way Donations for Parcels 2 & 6 (6905 Development Company/Georgia Renaissance Festival) of the Duncan Park Road Project was approved at the July 8th, 2024, City Council Meeting.

The Contract Award recommendation for IFB# 24-012, Pedestrian Improvements on Various City Roads Project was approved at the July 8th, 2024, City Council Meeting.

A Task Order with Atlas Technical Consultants to conduct the Construction Engineering & Inspection (CEI) Services on the Gullatt Road, Cleckler Road, and McLarin Road Full-Depth Reclamation (FDR) Project for an amount not to exceed \$108,000 was approved at the July 8th, 2024, City Council Meeting.

The Notice to Proceed (NTP) with Construction for the Gullatt Road, Cleckler Road, and McLarin Road Full-Depth Reclamation Project was issued to Blount Construction Company, Inc. on July 8th, 2024. The project shall be fully complete within One Hundred and Eighty (180) consecutive calendar days.

The Notice of Award for IFB# 24-012, Pedestrian Improvements on Various City Roads Project for an amount of \$696,062.00 was issued to Construction 57, Incorporated on July 9th, 2024. This will allow the Notice to Proceed (NTP) with Construction to be issued in the first week in August.

Reimbursement Request #1 for the Golightly Rain Garden & Greenspace Project for \$101,761.25 was submitted to Fulton County on July 9th, 2024.

The City of Fairburn's Local Issuing Authority (LIA) 4th Quarter Report for April 1, 2024, through June 30, 2024, and LIA Semi- Annual Report for January 1, 2024, through June 30, 2024, was submitted to the Georgia Soil & Water Conservation Commission (GSWCC) and the Fulton County Soil and Water Conservation District on July 30th, 2024.

Participated in the I-85 @SR 74/Senoia Road Interchange Project Monthly Status Update Project Team Meeting on July 16th, 2024.

Participated in the Fairburn Connectivity LCI PMT Meeting on July 16th, 2024.

The Preconstruction Meeting for the GDOT Right Turn Lane Extension at the SR 74 NB off ramp onto US 29/SR 14/Roosevelt Hwy SB was conducted on July 19th, 2024.

Participated in the South Fulton CID Board Meeting on July 26th, 2024.

Conducted the Preconstruction Meeting for IFB# 24-012, Pedestrian Improvements on Various City Roads Project on July 30th, 2024.

Department Updates:

Permit Type	Number Issued
Right-of-Way Encroachment Permits	2
Timber Harvesting Permits	0
Clearing & Grading Permits	0
Land Disturbance Permits (LDPs)	0

Project Status:

Community Development Projects Plans Under Review			
Santa Maria Tapas and Seafood Restaurant	Renaissance Parkway and Senoia Road (between Sherwin-Williams and T-Mobile/IHOP)	Site Development Plans	Comments on Revision 1 provided on 07/12/2024.
GMC Fairburn Campus Parking Lot	320 NW Broad Street	Site Development Plans	Revision 1 submitted for review on 07/09/2024. Comments on Revision 1 provided on 07/18/2024.
Strack Shop	105 Laser Industrial Court	Site Development Plans	Comments provided on 05/13/2024.
Strack Office Rebuild, Lot 1, 3 Story Building	Laser Industrial Court	Site Development Plans	Revision 2 submitted for review on 07/15/2024. Conditional Approval provided on 07/26/2024.
Meribel Townhomes	John River Road	Site Development Plans	Revision 2 comments provided on 04/15/2024.
Meribel Townhomes	John River Road	Clearing & Grading Plans	Comments provided on 07/09/2024. Revision 1 submitted for review on 07/22/2024. Conditional Approval provided on 07/31/2024.
Chick-fil-A	Renaissance Parkway	Site Development Plans	Comments on Revision 2 provided 05/28/2024.
Cury Bend Development 114 Single-Family Detached Residential 126 Townhomes	Johnson Road/Seneca Road	Site Development Plans	Comments on Revision 2 provided 04/12/2024.

Shugart Farm 2A – Collinsworth Connector; Roadway Project	Johnson Road, near 7190 Johnson Road	Site Development Plans	Revision 1 plans approved on 04/16/2024.
Vickers Point Subdivision	Vickers Road (at the intersection of Beverly Ingram Parkway/ SR 138)	Site Development Plans	Comments on Revision 3 provided on 08/09/2023.
South Park Building C	Whitewater Place; 7760 Spence Road	Site Development Plans	Revised plans approved 05/11/2023.

Community Development Projects Under Construction

Project Name	Permit Type	Permit Issuance Date
Strack Dev. 54" Pipe Ext.	Land Disturbance Permit	04/24/2024
Living Word Church	Land Disturbance Permit	04/12/2024
Buckingham Fairburn Warehouse (Google) 1000 Logistics Center Drive	Land Disturbance Permit	04/02/2024
Fire Station #23 5650 Milam Road	Land Disturbance Permit	01/05/2024
Nestle Purina Petcare, Roadway and Drainage Improvements 5001 Fayetteville Road	Land Disturbance Permit	12/05/2023

Trillium Reserve Subdivision Fayetteville Road (between Edelweiss Drive and Trotters Farm Road)	Land Disturbance Permit	10/31/2023
Bohannon Road Training Center	Land Disturbance Permit	10/19/2023.
Evergreen Subdivision Elder Street (near Vickers Road & Strickland Street)	Land Disturbance Permit	06/13/2023
Copart, Inc. – Fairburn 6737 Roosevelt Highway	Land Disturbance Permit	06/12/ 2023
Mini Storage Depot at Fairburn 156 Jonesboro Road (near Heath Street & Beverly Engram Parkway)	Land Disturbance Permit	05/31/2023 Plan revision R-4 approved on 02/05/2024.
Oakmont Bohannon 621 Bohannon Road	Land Disturbance Permit	05/24/2023
Renaissance Parkway Phase II ~ Sanitary & Stormwater Construction Renaissance Pkwy (between the proposed	Land Disturbance Permit	02/22/2023

<p>Popeye's & the Fairburn Park & Ride Lot)</p>		
<p>Ren Park Apartments 7000 Renaissance Parkway</p>	<p>Land Disturbance Permit</p>	<p>11/10/2022 As-Builts submitted for review on 07/11/2024. Comments provided on 07/12/2024. Revised As-Builts submitted for review on 07/18/2024. Comments on Revision 1 provided on 07/29/2024.</p>
<p>Package Depot Plaza 7895 Senoia Road</p>	<p>Land Disturbance Permit</p>	<p>04/12/2022 Comments on the revised as-built s provided on 04/16/2024.</p>
<p>Fern Dale Subdivision Virlyn B. Smith Road (east of the Georgia Renaissance Festival, across from Victoria Estates) 171 Lots</p>	<p>Land Disturbance Permit</p>	<p>03/31/2021 Phase 1 (69 Lots): Home construction initiated 03/04/2024. Phase 2 Preconstruction Meeting conducted 04/23/2024.</p>
<p>Legend Creek Subdivision Off White Mill Road, near Rivertown Road</p>	<p>Land Disturbance Permit</p>	<p>The original LDP was issued on 10/15/2020. The revised Site Development Plans (R-9) were approved 03/16/2023. The permit has expired due to more than six months of inactivity.</p>

Public Works/Capital Improvement Projects Under Design

Project Name	Design Firm	Current Phase	Let Date
Park Road Extension/Duncan Park Secondary Access Road	Southeastern Engineering, Inc.	Preliminary Engineering /ROW Acquisition	January 8 th , 2025 (anticipated)
I-85 @ SR 74/Senoia Road Interchange Project (PI#0007841) *	TranSystems Corporation	Right-of-Way Acquisition/ Final Design	Management Let Date: August 16 th , 2024
Oakley Industrial Boulevard Roadway Extension	Southeastern Engineering, Inc.	Preliminary Engineering	October 30 th , 2024 (anticipated)

Public Works/Capital Improvement Projects Under Construction

Project Name	Design Firm	Contractor	Notice to Proceed Date (NTP)/Completion Date
Roadway Improvements on Various City Roads	In-House	Magnum Paving	The NTP date was June 12 th , 2024. The project shall be fully complete within One Hundred

			and Twenty (120) days.
CDBG, Golightly Rain Garden & Greenspace Project	Pond & Company	Complete Site, LLC	The NTP date was June 10 th , 2024. The project shall be fully complete within One Hundred and Twenty (120) days.
Gullatt Road, Cleckler Road, and McLarin Road Full-Depth Reclamation Project	Southeastern Engineering, Inc.	Blount Construction Company, Inc.	The NTP date was July 8th, 2024. The project shall be fully complete within One Hundred and Eighty (180) days.



REVENUE ADMINISTRATION

DIRECTOR: ALVIN COLBERT

JULY 2024

Meetings and Other Activities:

- Participated in discovery telephone meeting with Edmunds GovTech.
- Participated in S&P Global Ratings conference call .
- Attended Utility Department budget review meetings.
- Attended FY2025 Budget Discussion Meeting, for the Utilities Department.
- Attended multiple meetings with Utilities Department Managers to revise FY2025 budget requests.
- Attended Utilities Department meeting with the Assistant City Administrator.
- Attended Department Leadership meeting.
- Attended follow-up meetings with the Utility Department Managers to develop a plan for compliance with FY2024 year end purchasing guidelines.
- Continued in-office operations discussions, including review of the importance of the division's collective (and staff individually), to the success of the Utility and more broadly the City of Fairburn and its citizens..
- Attended meeting with Human Resources to discuss current and future staffing needs for Revenue Administration.

Training:

- Continued accelerated cross-training of Utility Revenue Clerks to mitigate the impact of the long-term absence of the Utility Coordinator.

Revenue Transactions:

- New customer utilities accounts - 96
- There were 6,240 total monetary transactions (Dollar Value - \$1,899,174.42)
- 2,354 in-office transactions
- 351 in-office credit card transactions
- 1,684 in-office check transactions
- 328 in-office cash transactions
- \$13,881.00 in credit card fees collected (City savings)
- 1 credit card chargebacks/returns

Special Accomplishments and Recognition:

- The Revenue Management staff continues to perform well although still understaffed.
- In July 2024 (including New Service Applications)
- Amikhael May posted 1678 total transactions
- Erica Allen Posted 833 total transactions
- Ms. Chante Gilliam-Drew posted 306 transactions while continuing all required duties as the temporary replacement for the Utility Coordinator.
- The Revenue Administration staff remains understaffed but committed to providing the very best service possible to the City of Fairburn and its citizens.



WATER & SEWAGE

MANAGER: JOHN MARTIN

JULY 2024

Department Highlights/Accomplishments:

- Department Leadership Meeting-Conference Room #115-City Administration Building (July 2 & 19)
- Microsoft TEAMS Meeting: POREX Meeting (Fairburn) (July 1)
- Development Review Meeting-Conference Room #1-City Administration Building (July 11)
- Microsoft TEAMS Meeting: District Region Drought Conditions (July 1)
- In-Person-Fairburn GDOT-SigOps Meeting-Admin. Bldg (July 8)
- Utility Maintenance Worker I Interviews-Fishbowl (July 10)
- Microsoft TEAMS Meeting: S & P Global Ratings and Fairburn, GA (July 10)
- Microsoft TEAMS Meeting: Water Line Upgrades w/ISE (July 3)
- Microsoft TEAMS Meeting: City of Fairburn Utility with Fulton County Schools (July 11)
- FY25 Budget Discussion: Utilities Director's Office (July 11)
- Meeting on Utilities Website Improvements: Utilities (Manager's Office) (July 12)
- Microsoft TEAMS Meeting: ATL11 DRI 4235-Pre-Review/Methodology Meeting-Union City (July 22)

- Water Problem Discussion w/COF & POREX-POREX Conference Room (July 24)
- National Night Out Update: Training Room Administration Building (July 30)
- Fairburn EasyLink Update: Utilities Building (July 30)
- Microsoft TEAMS Meeting: Fire Sprinkler Systems Discussion with Utilities & Fairburn Fire Department (July 30)

WATER, SEWER, & STORMWATER**FOG (Fats, Oils, & Grease):**

- Identifying all commercial & EXEMPT FOG customers- (On going)
- (12) FOG permits issued (July 2024)
- July 2024 FOG collections amount: \$812.50

Department Updates:

- Backflow/Cross Connection Program-Software training (*On going progress*)
- Budget Preparation FY25 completed
- Meter Readers transferred to Water and Sewer

Project Status:

- Lift Station Project-(*SCADA system training*) (*Completed*)
- Installation of water meters and ERTs for Automated Metering Instructure (AMI)-*On Going*
-

Upcoming Events/Actions/Meetings:

- Review meter details for new developments and renovations- (*In progress-completed*)

MONTHLY STATS (JULY 2024)

METER MAINTENANCE	2			2
PUMP STATION	4	2		6
VERIFY INFO	5	19		24
HYDRANT FLUSH	3	5		8
METER INSTALL	10	6		16
INSTALL ERT		2		2
SEWER BACK UP				
CHECK FOR LEAKS	7	20		27
TURN WATER OFF		1		1
LOCATE METER		3		3
CHANGE BOX	1	1		2
REPAIR MAIN				
ACTIVATE METER		3		3
V. MAINTENANCE				
PUMP OUT WATER BOX				
CHECK METER	1	2		3
SEWER JET				
STORM DRAIN	2			2
RE READ METER				
LOW PRESSURE		1		1
LANDSCAPE	6	1		7
REPLACE LID		4		4
SINKHOLE	2			2
TOTAL	43	70		113